

## **SAFMAMS Workshop Workbook**

**This work book is to guide you through the planning session and for taking notes.**

**The book will be collected at the end for the aid in preparing the report.**

**Please do not indicate your name or affiliation on the work book.**

**The report of the meeting will**

**A) Not identify any individual by name or affiliation**

**A) Be agreed to by all participants before it is released.**

**Session I: Identifying Goals**

**13:00 – 13:10 Welcome, Description of Workshop, Instructions for Session I**

**13:10 – 13:30 Small group work**

**1. List goals for improving science in support of the CFP over the next 3 to 5 years**

Name of Goal	Check one box		
	List A Clear operational agreement	List B Conceptual but not operational agreement	List C No agreement on content of goal

13:30 - 13:55 Plenary discussion

1. Each group reports their conclusions
2. Where is there agreement between the groups? - list these goals by category
3. Where is there disagreement? Discuss. Add goals to list if basic agreement is achieved, otherwise put aside.

13:55 Short Break

## Session II: Identifying Blocks and Constraints

14:05 - 14:30 Small group work

1. Choose one priority item from each of the three categories
2. For each item name the 2-5 biggest problems that stand in the way of realizing this goal or consensus about this goal. Try to get underneath the obvious, not “we don’t agree” but why we can’t seem to come to agreement.
3. For each named problem classify it as a constraint (the institutions represented here do not have the power to change this) or a block (if we focus we can fix this).
4. For the plenary session list your blocks in large letters on butcher paper

Item from list A	Constraint or block?	Item from list B	Constraint or block?	Item from list C	Constraint or block?
Problem:		Problem:		Problem:	
Problem:		Problem:		Problem:	
Problem:		Problem:		Problem:	
Problem:		Problem:		Problem:	
Problem:		Problem:		Problem:	

14:30 - 14:55 Plenary Discussion

1. Each group reports their blocks.
2. Are there any blocks that are similar or even the same across groups and/or goals?
3. Choose the four most important blocks that where removing them would get us farthest down the road toward improving science for the CFP.

14:55 Short break

### Session III: Strategies

15:05 - 15: 30 Small group work

1. Each group has been assigned one block to build a strategy for removing.
2. Develop your strategy based on concrete actions and events to take place over the next five years.
3. Fill out the following table

Name of block assigned to your group:		
Action or event	When this should happen	Who should do it

15:30 - 16:00 Plenary

1. Groups report on their strategies
2. Discussion and reflection on the day